

## YOUR APPROVAL IS NEEDED

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Client	
Contact	
Job title	
Job number	
Version	
File name	
Purchase Order number	

### APPROVAL

☐ Approved – no changes. Please proceed to print

☐ I have further changes. Please see below

### IMPORTANT

**Please check over every detail carefully as we cannot take responsibility for any mistakes not detected at this stage.**

The PDF proof is for approval of the text and layout only. The colours may differ between the printed job and the on-screen PDF proof.

If you want to approve this job with no changes, simply tick the relevant box above, save the PDF and email it back to us. We will take this as approval to artwork.

If there are any changes, please tick the relevant box above and detail any changes needed below. Save the PDF and email it back to us.

**Please note, further revisions or re-prints will incur charges based on our standard hourly rate.**

### CHANGES REQUIRED

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